Dear Colleagues,

Columbia University has a long-standing tradition of providing access to a world class education. The University encourages you to pursue higher education to enrich your life and help support your professional and educational goals.

As a Support Staff member, you and your dependent(s) may be eligible to receive **Tuition Exemption benefits** at Columbia University, Barnard College or Teachers College. The cost of tuition is exempt, based on your eligibility and benefits coverage.

**For More information**
To learn more about your Tuition Exemption benefits, go to [https://humanresources.columbia.edu/tuition](https://humanresources.columbia.edu/tuition) or consult your collective bargaining agreement.

To review your tuition eligibility status, degree and non-degree benefits or to view the eligibility forms and processing instructions, go to [https://humanresources.columbia.edu/](https://humanresources.columbia.edu/) and click on the CUBES logo. You will be asked to enter your UNI and password and confirm your access using multifactor authentication (DUO). Once logged in, select "Tuition." On the Tuition Programs page, under “Within Columbia University,” select “Tuition Exemption – For Yourself” or “Tuition Exemption – for Your Dependents.”

To help walk you through the process, go to [https://humanresources.columbia.edu/tuition](https://humanresources.columbia.edu/tuition) and select “Forms & Documents” to review the Tuition Exemption Benefits Checklist.

HR Benefits is always available to support you. Please contact the Columbia Benefits Service Center at hrbenefits@columbia.edu or call 212-851-7000, Monday - Friday, 9:00 a.m. – 4:00 p.m.

Sincerely,

Michael J. Thivierge
Director, Tuition Programs Administration
Human Resources, Benefits

*Explore Tuition Programs for You & Your Family*