



## Disclosure of Criminal Background

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### Personal Information:

Name: \_\_\_\_\_

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### Instructions:

Please complete the following questions and then sign and date the form. This form should be returned to the hiring manager or local HR office.

Answers to questions on this form may lead to a criminal background check. At CUMC, background checks are conducted on all Officers of Administration and Support Staff or as stated in the CUMC background check guidelines. Please note that a conviction will not necessarily be a bar to employment.

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Have you ever been convicted or pled "guilty" or "no contest" (or "nolo contendere") to any felony, misdemeanor, or crime?     Yes     No

If yes, state the nature of the crime, when and where it occurred, and the outcome of the court case.

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### Agreement:

I certify that the above information is true and correct to the best of my knowledge. I understand that misrepresentation and/or withholding of information may be considered just cause for discharge and/or being removed from consideration for a position.

BY SIGNING BELOW, I certify that I have read and agree with these statements.

Applicant's Signature: \_\_\_\_\_ Date (mm/dd/yyyy): \_\_\_\_\_