

Tuition Exemption Benefit Form—Retirees Post-1993

HR Benefits will review your service history to determine your eligibility. If you are seeking Tuition Exemption benefits, are an Officer retiree hired on or after July 1, 1993 with at least 10 years of regular, full-time, salaried continuous service with Columbia University, or are the eligible dependent of such an Officer, please complete this form. All sections must be completed in full. Please scan and email the signed form to hrbenefits@columbia.edu or mail to the CU Benefits Service Center at 615 West 131st St., 4th Floor, New York, NY 10027. HR Benefits- Tuition Programs will forward the completed and signed forms to Student Financial Services.

STUDENT’S INFORMATION (PLEASE PRINT):

 LAST FIRST M.I. UNI PHONE

 CURRENT ADDRESS CITY STATE ZIP

 SCHOOL DEGREE CANDIDACY DEPT./MAJOR

I am eligible for Tuition Exemption based upon my status as (mark one):

- Officer (Completing a degree program begun before retirement)
- Former CU Press Employee (Completing a degree program begun before retirement)
- Officer's Spouse (Completing a degree program begun by Fall 2011 before retirement)
- Officer’s Child (or Child of a Deceased Officer)

Term _____ Year _____

Fall
 Spring
 Summer

Student Status

Undergraduate
 Graduate

COURSES FOR WHICH YOU ARE REQUESTING EXEMPTION

COURSE NUMBER*	SECTION	Points

*Barnard & Teachers College courses are not eligible for Tuition Exemption for officer’s spouse or officer who is a non-degree student.

I certify that I have read and understand the rules and regulations of the Tuition Exemption policy available at <https://universitypolicies.columbia.edu/content/tuition-exemption-benefits-officers-and-family-members>. I hereby submit this application for the tuition exemption benefit for the term indicated.

 Student’s Signature Date

To Be Completed by the Retiree or Family Contact of Deceased Officer

 LAST FIRST M.I. UNI (if available) PHONE

 CURRENT ADDRESS Please contact the CU HR Benefits Service Center at 212 851-7000 to confirm. CITY STATE ZIP

I understand that the Tuition Exemption benefits may be reported to the IRS as imputed income. If applicable, I will receive a form 1099-M reporting the imputed income for the tuition exemption benefits granted by Columbia University to me or my eligible dependents.

 Retiree’s Signature Date

FOR ADMINISTRATIVE PURPOSES ONLY

Permission for _____ percent/points
 Dept. _____

HR Benefits Approval:

 Signature Date

Student Financial Services Processing Approval

 Signature Date