

Student Casual Payroll Calendar					
Period Covered	Timesheet Deadline	Check Date	Period Covered	Timesheet Deadline	Check Date
6/15/26-6/28/26	6/23/26	7/2/2026	1/11/27-1/24/27	1/21/27	1/29/2027
6/29/26-7/12/26	7/9/26	7/17/2026	1/25/27-2/7/27	2/4/27	2/12/2027
7/13/26-7/26/26	7/23/26	7/31/2026	2/8/27-2/21/27	2/18/27	2/26/2027
7/27/26-8/9/26	8/6/26	8/14/2026	2/22/27-3/7/27	3/4/27	3/12/2027
8/10/26-8/23/26	8/20/26	8/28/2026	3/8/27-3/21/27	3/18/27	3/26/2027
8/24/26-9/6/26	9/1/26	9/11/2026	3/22/27-4/4/27	4/1/27	4/9/2027
9/7/26-9/20/26	9/17/26	9/25/2026	4/5/27-4/18/27	4/15/27	4/23/2027
9/21/26-10/4/26	10/1/26	10/9/2026	4/19/27-5/2/27	4/29/27	5/7/2027
10/5/26-10/18/26	10/15/26	10/23/2026	5/3/27-5/16/27	5/13/27	5/21/2027
10/19/26-11/1/26	10/27/26	11/6/2026	5/17/27-5/30/27	5/25/27	6/4/2027
11/2/26-11/15/26	11/12/26	11/20/2026	5/31/27-6/13/27	6/10/27	6/17/2027
11/16/26-11/29/26	11/24/26	12/4/2026	6/14/27-6/27/27	6/24/27	7/2/2027
11/30/26-12/13/26	12/10/26	12/18/2026	6/28/27-7/4/27	6/29/27	7/16/2027
12/14/26-12/27/26	12/21/26	12/30/2026			
12/28/26-1/10/27	1/7/27	1/15/2027			

- Student casual employees are paid on a biweekly calendar - every two weeks.
- Casual timesheets are due by Thursday at 5pm.
- **Note the early due dates for highlighted pay periods due to University holidays.**
- Students may work a maximum of 20 hours/week except for the following dates when the maximum is 35 hours/week:
 - 5/25/2026-08/31/2026 (Summer Break) 35 hours per week
 - 12/23/2026-01/15/2027 (Winter Break) 35 hours per week
- Casuals may not work more than 5 consecutive hours without taking an unpaid half-hour break.
- Timesheets must be submitted in the Time & Labor and Absence Management (TLAM) System by Thursday at 5pm, with above noted early submission exceptions.
- Late timesheets will be processed with the following payroll.