

I-9 Management: Photo Matching

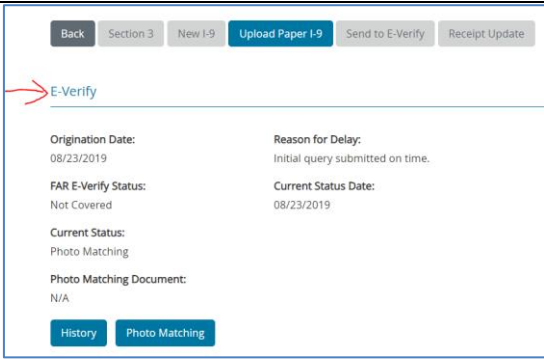
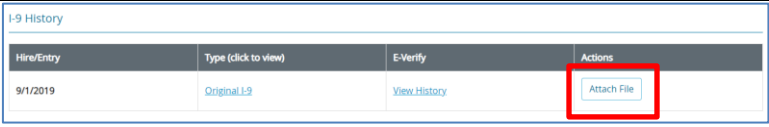
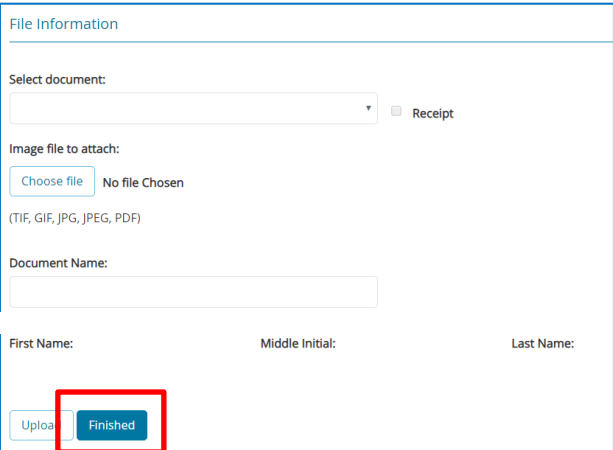
The Photo Matching status requires the employer to compare the photograph on the employee's section 2 document to the picture displayed by E-Verify.

Note: You are not comparing the photo to the person, but rather you are comparing the two photographs.

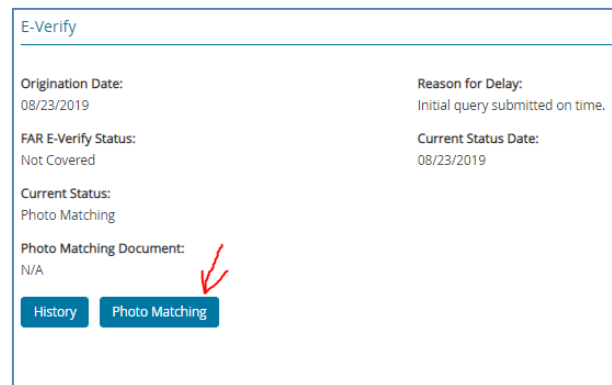
Documents that Require Photo Matching:

- U.S. Passport or Passport Card
- I-766 Employment Authorization Document (EAD)
- I-551 Permanent Resident (Green) Card

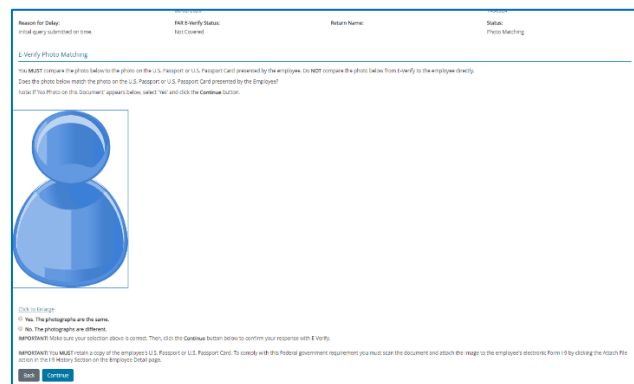
Steps to Complete the Photo Matching Process

1. After entering your PIN to confirm that section 2 is complete, you are returned to the Employee Detail page	
2. Scroll down to the E-Verify section of the page. Under "Current Status" you will see the status <i>Photo Matching</i>	
3. Scan a copy of the document that was provided (U.S. Passport, EAD Card or Permanent Resident Card) and attach it to the employee's record in the I-9 History section of the page - Click "Attach File" - Follow the on-screen instructions to upload the document - When complete, click "Finished"	 

4. Once the document is attached, click “Photo Matching”



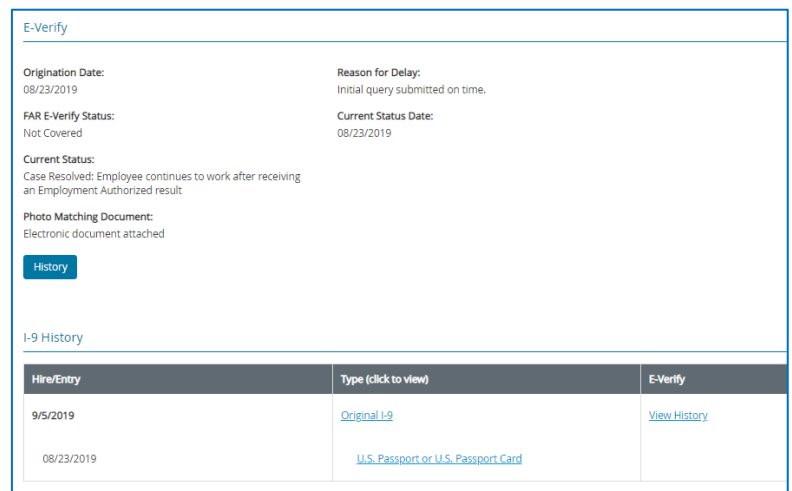
5. Complete the on-screen steps to compare the photograph displayed to the photograph on the document you just uploaded



6. Once the Photo Matching is complete, if the case is *Employment Authorized*, close the case.

You will see the final resolution in the E-Verify section of the Employee Detail page. Under “Current Status” the status will read *Case Resolved: Employee continues to work after receiving an Employment Authorized result*

If the case returns any other employment status, or the photos do not match, refer to the Equifax E-Verify Process Summary Document for more information



Hire/Entry	Type (click to view)	E-Verify
9/5/2019	Original I-9	View History
08/23/2019	U.S. Passport or U.S. Passport Card	