

TLAM Absence Processing Schedule: *Semi-Monthly, FY2026*

Absence Processing Period Begin Date	Absence Processing Period End Date	DEADLINE: Absence Submission & Approval	Updated Balances available in PAC
06/16/2025	06/30/2025	06/23/2025	07/11/2025**
07/01/2025	07/15/2025	07/11/2025	07/18/2025
07/16/2025	07/31/2025	07/30/2025	08/06/2025**
08/01/2025	08/15/2025	08/13/2025	08/20/2025
08/16/2025	08/31/2025	08/26/2025	09/04/2025**
09/01/2025	09/15/2025	09/11/2025	09/19/2025
09/16/2025	09/30/2025	09/26/2025	10/06/2025**
10/01/2025	10/15/2025	10/13/2025	10/22/2025
10/16/2025	10/31/2025	10/29/2025	11/06/2025**
11/01/2025	11/15/2025	11/12/2025	11/20/2025
11/16/2025	11/30/2025	11/24/2025	12/04/2025**
12/01/2025	12/15/2025	12/10/2025	12/18/2025
12/16/2025	12/31/2025	12/19/2025	01/06/2026**
01/01/2026	01/15/2026	01/12/2026	01/19/2026
01/16/2026	01/31/2026	01/28/2026	02/04/2026**
02/01/2026	02/15/2026	02/11/2026	02/19/2026
02/16/2026	02/28/2026	02/25/2026	03/05/2026**
03/01/2026	03/15/2026	03/11/2026	03/19/2026
03/16/2026	03/31/2026	03/27/2026	04/06/2026**
04/01/2026	04/15/2026	04/13/2026	04/20/2026
04/16/2026	04/30/2026	04/29/2026	05/06/2026**
05/01/2026	05/15/2026	05/13/2026	05/21/2026
05/16/2026	05/31/2026	05/27/2026	06/04/2026**
06/01/2026	06/15/2026	06/12/2026	06/19/2026
06/16/2026	06/30/2026	06/26/2026	07/08/2026**

****Note:** Vacation time earned is applied to the employee's balance at the end of the month.

Peach row is tentatively set and subject to change.